

## FULL NAME

Address, City, State Zip ▪ [emailaddress@mail.com](mailto:emailaddress@mail.com) ▪ ###-###-####  
www.linkedin.com/in/juan.delpueblo

### SUMMARY OF QUALIFICATIONS *(examples include...)*

- Dynamic leadership
- Public Speaking Skills
- People Oriented
- Proactive etc.

### EDUCATION

#### **UNIVERSITY OF PUERTO RICO- RIO PIEDRAS CAMPUS**

*Bachelor in Business Administration – AACSB Accredited*

**San Juan, Puerto Rico**

*August 20\_\_-Present*

- Major(s):
- GPA: #/4.0
- Expected Graduation Date:
- Honors:
- Relevant Coursework:
- Technical Skills:

### PROFESSIONAL EXPERIENCE *(include internships)*

COMPANY

**CITY, STATE**

**POSITION**

MONTH, YEAR – MONTH, YEAR

*Summary of company industry if not well known; this provides context for job (good starting place is your company's mission statement).*

- Responsibilities.
- Action; impact.
- Action; impact.
- Action; impact.

### LEADERSHIP & ACTIVITIES *(include voluntary work & student associations)*

ORGANIZATION

**CITY, STATE**

**POSITION**

MONTH, YEAR – MONTH, YEAR

*Summary of organization purpose if not well known; this provides context for job (good starting place is organization mission statement).*

- Responsibilities.
- Action; impact.
- Action; impact.

ASSOCIATION

**CITY, STATE**

**POSITION**

MONTH, YEAR – MONTH, YEAR

- Responsibilities.
- Action; impact.

### SKILLS & INTERESTS

**Technical Training:** use this area to highlight technical skills you have that are unique

**Languages:** Language (fluent) ▪ Language (conversational)

**Achievements:** Any recognition, awards, honors

**Interests:** Include any interests you have